



LARDER LAKE PUBLIC LIBRARY

69 Fourth Avenue, P.O. Box 189, Larder Lake, On P0K 1L0
Phone (705)643-2222 email: llpublib@larderlake.ca www.larderlakepubliclibrary.ca

COVID-19 SOFT RE-OPENING PLAN/PROCEDURE

**NEW HOURS/DAYS OPEN TO THE PUBLIC BEGINNING AUGUST 5, 2020.
WEDNESDAY & SATURDAY 1:00 PM - 6:00 PM**

- Protective face masks are mandatory for all patrons for their own protection and that of others.
- All patrons must use hand sanitizer upon entering and exiting the Library.
- All patrons and staff will maintain appropriate social distancing practices (6feet/2metres apart).
- All material will be processed for pickup only. To reserve material please use our online catalogue available on our website; or message us via Facebook page, email or by phoning in your selections. Patrons will be contacted when their requests are available for pickup.
- Only ONE patron may enter the Library at a time for “GRAB & DASH” pickup.
- Patrons who require a personal support worker or one child with a parent/guardian will count as one (1) patron and will stay together and practice social distancing from others.
- Library computer use will be on an appointment basis only. Appointments can be booked with a staff member or call ahead/email. One half hour (1/2 hr) per patron, per appointment, per day. NO personal technology support is available at this time.
- All programming will be available on line.
- ILL service will **not** be available at this time.
- **ALL items returned** must be deposited in the **Library “Drop Box”** at the entrance of the Municipal building and will be quarantined for 72 hours before they are shelved for circulation.
- All public washrooms will be closed during this phase of the reopening.
- **NOTE:** These reduced hours not only reflect the Library’s COVID-19 Reopening Plan but must also be implemented due to a twenty percent (20%) reduction in the Municipal Library budget which came into effect July 1, 2020.

THESE GUIDELINES WILL BE IN PLACE UNTIL FURTHER NOTICE